Constitution

Wembley Central & Alperton Residents' Association (WCARA) · July 2025

1. Name

The name of the Association shall be the Wembley Central & Alperton Residents' Association (WCARA).

2. Area Covered

The Association shall cover the area within the Wembley Central and Alperton wards, or as agreed by the Committee.

3. Aims and Objectives

The aims of the Association shall be to:

- Represent and support the interests of all residents in the area.
- Promote a clean, green, and safe neighbourhood through anti-littering, anti-spitting and anti-fly-tipping initiatives
- Work collaboratively with Brent Council and other stakeholders to improve the local environment.
- Foster community spirit, pride, and participation.
- Encourage and organise inclusive, family-friendly events focused on recycling, gardening, wellbeing, and neighbourly connections.
- Celebrate the diversity of the community and promote equality and inclusion.

4. Affiliations

4.1 The Association is independent, non-affiliated and non-political.

4.2 All members who belong to political parties must declare any conflicts of interest.

4.3 Members who stand for election must resign their membership.

4.4 The Association is a not-for-profit organisation.

5. Values

WCARA shall be committed to the values of respect, inclusion, transparency, fairness, and community-led action. The Association will operate free from discrimination or harassment on any grounds including ethnicity, gender, disability, age, religion, or sexual orientation.

6. Membership

6.1 Membership of the Association is open to any resident aged 16 years and over within the Wembley Central and Alperton wards.

6.2 Only members of the Association are eligible to vote at any General Meeting of the Association.

6.3 Membership will cease if a member moves out of the area or resigns.

6.4 Associate membership is open to people who do not live in the Association area, but who are interested in helping the Association achieve its aims. The Committee will decide whether to grant associate member status and whether they have voting rights.

6.5 A list of members shall be maintained by the Membership Secretary.

6.6 The Membership Secretary, in concert with the Street Representatives, shall encourage residents to become members or renew their membership.

6.7 Any membership fee will be decided by the Committee and reviewed at the Annual General Meeting (AGM).

7. The Committee

7.1 The Committee shall consist of a Chair, Vice-Chair, Secretary, Treasurer and up to six additional members. Roles may include:

- Marketing & Comms Lead
- Social Digital & Communications Lead
- Street Reps Coordinator
- Education & Awareness

7.2 All committee members must be residents of the WCARA area.

7.3 The Committee shall be elected at an Annual General Meeting (AGM) for a term of one year. Committee members may stand for re-election.

7.4 The Committee shall meet at least four times a year and be responsible for:

- Managing the Association's activities
- Overseeing finances
- Liaising with Brent Council and other organisations
- Supporting community engagement and participation

7.5 Committee Member Participation. All Committee members are expected to actively contribute to the work of the Association and participate regularly in Committee meetings. If a member is unable to attend three consecutive meetings without a valid reason such as illness or other agreed exceptional circumstances, they should consider resigning to allow for effective and engaged leadership.

8. Sub-Groups

8.1 The Committee may form sub-groups to focus on specific areas, e.g., Environment, Events, Youth Engagement, Community Safety.

8.2 Each sub-group shall be coordinated by a named volunteer and report regularly to the Committee.

9. Street Reps

9.1 The Association may appoint volunteer Street Representatives to act as local connectors. Their role is to:

- Share information with neighbours
- Encourage participation in events and meetings
- Feed back concerns and ideas to the Committee

10. Communication

10.1 WCARA shall communicate with residents using WhatsApp, email, posters, social media, and community noticeboards.

10.2 Communications should be clear, inclusive, and where possible available in multiple languages.

10.3 WCARA will promote local stories, achievements and events to strengthen pride and engagement.

11. Finance

11.1 The Treasurer shall manage the Association's finances and keep records of all income and expenditure.

11.2 Funds will be held in a bank account in the name of the Association.

11.3 Two unrelated Committee members must authorise any spending.

11.4 An annual financial report shall be presented at the AGM.

12. Meetings and Decision-Making

12.1 An Annual General Meeting (AGM) shall be held once a year.

12.2 Special General Meetings may be called at the request of at least 10 members.

12.3 All decisions at general meetings will be made by a simple majority vote of members present.

12.4 Committee decisions shall also be made by majority vote, with the Chair holding a casting vote in the event of a tie.

13. Code of Conduct

13.1 All members shall treat each other with respect and kindness.

13.2 Disruptive or discriminatory behaviour may result in removal from events or groups, subject to Committee review.

14. Changes to the Constitution

14.1 Proposals to change the constitution must be submitted in writing to the Secretary.

14.2 Any amendment must be approved at an AGM or Special General Meeting, with at least two-thirds of members present voting in favour.

15. Dissolution

15.1 If the Association ceases to function, a meeting shall be called to wind up the organisation.

15.2 Any remaining funds shall be donated to a local charity agreed at the meeting.

End of Constitution · Wembley Central & Alperton Residents' Association · wcara.org.uk